

Cyber Security Checklist for Small Businesses

12 Steps to Protect Your Business



Cyber Health Check

Evaluate your existing systems to pinpoint vulnerabilities and outline protective measures to implement for your business.



Security Awareness Training

Educate Your Team; establish biannual ongoing training programs for all staff members.



Endpoint Protection

Replace outdated antivirus solutions with advanced endpoint protection to defend against file-less and script-based threats.



Firewalls & Ransomware Protection

Ensure your digital safety by installing firewalls and advanced ransomware protection to shield your systems from online threats.



Spam Email Protection

Secure your email with advanced phishing prevention, detection, and response.



Software Updates

Maintain up to date Windows and other software to ensure protection against the latest known threats and vulnerabilities.



Data Backups

Maintain an online backup for swift recovery from data loss due to security breaches.



Passwords

Enforce network security policies for strong passwords, user screen timeouts, and limited access. Utilise Password Managers.



Multi-Factor Authentication (MFA)

Enhance security by implementing MFA whenever possible, including on your network, email, and business applications.



Secure Devices

Strengthen your security measures by implementing mobile device security, whether for smartphones, tablets, or other devices.



Role-Based Access Control (RBAC)

Limit employee access and authority to the essential level required for their specific roles.



Incident Response (IR) Plan

Create an IR Plan to ensure that in the event of a breach, the right personnel and procedures are in place to effectively deal with threats.

